



Warranty Transfer Tune-Up Checklist



Confirms that a second-hand Tern e-bike has passed a tune-up and safety inspection before ownership and warranty transfer.

GENERAL INFORMATION

Rider Name	
Bike Model	
Generation	
Color	
Service Tag No.	
Frame No.	
Key Number(s)	

FRAME & FORK

Welds inspected	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Suspension Fork Lock Out Knob checked (if equipped)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Suspension Fork Preload Adjuster checked and adjusted (if equipped)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Suspension Fork checked for smooth compression, with no oil leaks (if equipped)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

WHEELS

Wheels & Tires fitted correctly	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Quick Releases & nuts/bolts tightened	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Thru Axles torqued (if equipped)	Front: _____ Nm	Rear: _____ Nm
Bearings checked for play	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Tread wear acceptable (not worn or cracked) - Yes / No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

WHEELS

Wheels trued	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Spokes properly tensioned	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Tire pressure	Front: _____ Psi	Rear: _____ Psi

STEERING

Headset correctly adjusted	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Handlepost Steerer Clamp bolts torqued		_____ Nm
Handlebar Stem adjusted to align with the Front Wheel & torqued		_____ Nm
Grips tightened	<input type="checkbox"/> Yes	<input type="checkbox"/> No

DRIVETRAIN

Crank Bolts torqued		_____ Nm
Cassette/Sprocket torqued		_____ Nm
Chain/Belt tension checked	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Chain runs smoothly & is free from rust or defects	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Chain stretch measured and acceptable	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pedals torqued		_____ Nm

GEARS

Gears adjusted	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Dropout Hanger aligned	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bolts (Shifters, Derailleurs, Cables) torqued	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Gear function tested with no interference	<input type="checkbox"/> Yes	<input type="checkbox"/> No

BRAKES

Brakes adjusted	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bolts (Levers, Arms/Calipers, Pads, Rotors, Cables) tightened to correct torque	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Brake function tested with no interference	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Brake pad wear within safe limit	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Rotor thickness within spec	<input type="checkbox"/> Yes	<input type="checkbox"/> No

E-BIKE SYSTEM CHECKS (if applicable)

System turns on and off without error	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Toggle through Display to make sure system works	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Motor power assist functions properly	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Front & Rear Lights turn on and off without error	<input type="checkbox"/> Yes	<input type="checkbox"/> No
High/low beam functions properly (if equipped)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Brake Light functions properly (if equipped)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Battery can be charged	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Battery Key unlocks Battery & Battery Pack can be removed	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Battery can be seated properly in the Battery Mount	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Battery State of Charge (SoC) confirmed	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bosch diagnostic shows no active error codes	<input type="checkbox"/> Yes	<input type="checkbox"/> No

FOLD & UNFOLD (if applicable)

Cables, Wires, components or accessories checked so that they do not interfere with fold	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Frame & Handlepost Latches checked	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Frame & Handlepost Joints checked for smooth function	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Front & Rear Magnetix checked for smooth connection	<input type="checkbox"/> Yes	<input type="checkbox"/> No

OTHER

Cable routing checked	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Front Wheel & Mudguard checked	<input type="checkbox"/> Yes	<input type="checkbox"/> No

OTHER

Racks checked (if equipped)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Mudguards do not interfere with Wheels or Rack	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Kickstand function checked		
Lockstand checked for smooth locking/release (if equipped)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Reflectors checked	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bell checked	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Frame Lock can be opened & locked (if equipped)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

ESSENTIAL ITEM VERIFICATION

Battery & Battery Charger included (if applicable)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bosch diagnostic report provided, and rider's phone number added to the Bosch system	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Two Battery Keys included, and key number recorded (on this checklist and emailed to owner)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

INSPECTION INFORMATION

Inspected By (Sign or Initial)	
Date of Inspection	
Handed Over By (Sign or Initial)	
Date of Handover	
Bike Shop	

NOTE: Please refer to the corresponding manuals of third-party components for torque values.